

## Terms of Reference

### Group Name

'Survey4BIM'.

### Group Vision

To provide a forum for survey organisations and industry professionals to collaborate and share their journey putting 'BIM into practice', and to provide best practice guidance documents on survey matters relating to BIM.

### Group Goals

1. Provide leadership in establishing how surveyors provide an integral and continuous role to the BIM process and the importance of geospatial information.
2. Share knowledge and learning between its members -
3. Establish collaborative links to Universities and academia – education of the full supply-chain
4. Produce and publish best practise guidance to organisations, clients and industry professionals on survey matters relating to BIM in the form of Technical Notes and Guidance Documents.
5. Coordinate the Survey4BIM related activities undertaken by survey bodies and institutions.
6. Promote survey related case studies, which demonstrate best practice and the integrated management of geospatial information across all stages of the asset lifecycle.
7. Represent the surveying profession in wider discussions on BIM and act as a partner to the Cabinet Office BIM Task Group.

### Management Committee Members

Ian Bush – ICE/ICES Representative (Chair)

James Kavanagh – RICS Representative

Graham Mills – TSA Representative

Paul Cruddace - Ordnance Survey Representative

Anne Kemp – AGI Representative

David Philp (BIM Task Group Representative)

Phil Wright – Manufactures'/Supplier Representative

Matthew McCarter – Client Representative

Management Committee Representatives will be reviewed on an annual basis to ensure a balanced and fair representation of the group members.

# Survey4BIM

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## **Organisational Membership**

Organisational membership is free and is open to Survey Clients; Survey Companies; Supply Chain; Technology Vendors; Equipment Suppliers; Academia and Professional Bodies. Organisation membership is subject to approval from the Management Committee and acceptance of the Member Agreement.

## **Governance**

Survey4BIM is supported by the Survey Liaison Group members (ICES, RICS and TSA), the ICE BIM Action Group and the Government BIM Task Group.

The Management Committee will be self-governing, lead by a nominated Chair Person. The Chairmanship of the committee will rotate on an annual basis. The initial Chairman of the Management Committee will be Ian Bush. The role of the Chairman will be to chair meetings of the committee, establish its agenda and represent the views of the committee as appropriate. Management Committee Members are responsible for their own internal organisational management reporting.

## **Group Events**

Survey4BIM will host a mix of free and chargeable events to;

- promote and explain the best practise guides it publishes
- to hold presentations and discussions on survey matters relating to BIM

## **Resources and Budget**

The management committee and representatives from member organisations provide their time as part of their existing working arrangements. The group has no direct budget, therefore will use freely available communication mediums and may look for sponsorship.

## **Communication**

- General content will be hosted on the BIM Task Group Websites – links will be posted from here to ICES, RICS TSA, ICE, OS and AGI websites
- Events will be scheduled and communicated via the BIM Task Group and SLG member websites
- Push notifications will be via the twitter account @Survey4BIM
- Group emails will be sent/received via the email account Survey4BIM@gmail.com
- Survey4BIM will facilitate discussions between its members via a LinkedIn Group

(Last updated 18/11/2013 by IGB)